

Dear Agency Partners,

We hope you are staying safe during this time. LCFB remains open during our normal hours and continues to serve you.

We know that you may be adjusting your hours or changing your procedures to keep volunteers and clients safe; we want to know these changes so that we can effectively refer people needing assistance.

Please email membershipservices@lcfbank.org to answer these questions to the best of your knowledge:

- Your agency code and name:
- Is your agency currently distributing food?
 - If yes: Have you adjusted your hours of service? Please list your new hours.
 - If no: Do you have a date of when you will reopen?
- Have you adjusted your distribution style to minimize contact between people? How? (examples: drive thru distribution, prebagged food, curbside service, limiting individuals inside pantry)
- Are you a designated disaster relief organization by the SC Emergency Management Division?

Thank you for answering these questions. If your situation changes from what you have informed us, please let us know as soon as you can.

All future updates from LCFB related to COVID-19 will be shared on our website. Please check regularly for the latest communication:

<https://www.lowcountryfoodbank.org/covid-19-information-agency-partners/>



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